**Lidget Green Primary School**

**Covid-19 Risk Assessment for the return to school of all children and staff in September 2020**

Whilst it is not possible to ensure a totally risk-free environment, the Office of National Statistics’ analysis on [coronavirus (COVID-19) related deaths linked to occupations](https://www.ons.gov.uk/peoplepopulationandcommunity/healthandsocialcare/causesofdeath/bulletins/coronaviruscovid19relateddeathsbyoccupationenglandandwales/deathsregistereduptoandincluding20april2020) suggests that staff in educational settings tend not to be at any greater risk from the disease than many other occupations. There is no evidence that children transmit the disease any more than adults.

(<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>)

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| System of controlsThis is the set of actions schools must take. They are grouped into ‘prevention’ and ‘response to any infection’ and are outlined in more detail in the sections below | |
| **Prevention**:  1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school  2) clean hands thoroughly more often than usual  3) ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach  4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach  5) minimise contact between individuals and maintain social distancing wherever possible  6) where necessary, wear appropriate personal protective equipment (PPE)  Numbers 1 to 4 must be in place in all schools, all the time.  Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.  Number 6 applies in specific circumstances. | Response to any infection: 7) engage with the NHS Test and Trace process  8) manage confirmed cases of coronavirus (COVID-19) amongst the school community  9) contain any outbreak by following local health protection team advice  Numbers 7 to 9 must be followed in every case where they are relevant.  **Source**:  <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools> |

**Preparation for full opening - Site**

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| **Risk** | **Actions to manage risk** | **RAG** | **Lead person** | **Notes, Comments, Amendments** | **Date** |
| Areas may be contaminated by corona virus | Rooms will be cleaned as normal over the summer holiday; current thinking is that the virus does not survive on surfaces for long periods. |  | GP  SO |  | August 2020 |
| Cleaning and hygiene supplies may be depleted | Ensure there are adequate supplies of cleaning and hygiene materials for the increased use required by wider opening and the current situation  Ensure each room has adequate supplies of soap, paper towels, tissues and appropriate cleaning materials.  The small meeting room and the group room in the outside Y2 will be used as an isolation room in case of a child or adult becoming unwell with Covid-19 symptoms in school. There is a supply of hygiene / cleaning materials including a sick bucket and a full set of PPE (gloves, apron, face mask), in the rooms. |  | GP | Sourcing cleaning materials is no longer a problem. | July 2020 and on-going |
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| Staff and children will not be able to socially distance in classrooms; | Government guidance says that children do not need to socially isolate from one another; staff should aim to distance themselves from children and other adults where possible.  Desks should be arranged to face forward, where appropriate, to minimise face-to-face contact.  Cloakrooms will be used but must be kept clear and not used as a storage area  Unnecessary soft furnishings should not be returned to the classroom at this point  . |  | CM  GP |  | Sept 2020 |
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| Virus could be carried through ventilation or heating systems | Advice on the use of ventilation and heating systems has changed. It is now thought that the use of such systems carries a low to very low risk of spreading the virus. (HSE.gov.uk) Our systems all comply with the requirements for air to be drawn and circulated within a KS bubble. |  | GP |  | July 2020 |
| Staff will not be able to socially distance at break times or during ppa time | Staff will be encouraged to take breaks in their own rooms, if they are able to, and to socialise only within their Key Stage bubble where possible.  Additional areas will be provided for breaks and PPA time – the staffroom, including the PPA room, and the new meeting and training rooms. UKS2 staff will also be able to use the Food Technology room for breaks and lunch.  Staff will be required to wear visors or face coverings in communal areas of school – corridors, staff room etc, subject to the same exemptions as outlined by the Government with regard to face coverings in public buildings.  Meetings and training sessions will be arranged taking social distancing into consideration |  | ALL STAFF  RESP. | Face coverings must be worn in all communal areas unless the staff member is exempt. If more than one adult is working in an area (other than the classroom) they must wear a face mask or visor, including working with small groups of children, if another adult is present.  Staff do not need to wear a face covering while on playground duty or teaching  P.E. However this means that they must strictly observe the 2 metre rule. Should a member of staff need to speak to another adult during either of these times, they must wear a face covering.  Staff have been asked to wear a face covering in staff rest areas, except while eating and drinking. The 2 metre rule must be strictly observed at all times in these areas.  Training Day on 4.9.20 –staff meet in KS bubbles with SLT (x4 mtgs).  Staff mtgs to take place via Google Meet where at all possible and in the main hall if not, to enable 1m+ distancing. | Sept 2020 |
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| **Preparation for full opening - Staff and Children** |

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| **Risk** | **Actions to manage risk** | **RAG** | **Lead person** | **Notes, Comments, Amendments** | **Date** |
| Arrangements made for safety of children and staff do not meet safety requirements | The school will be open to all children from the start of the Autumn term – the usual staggered arrangements will apply to children starting school in the EYFS. |  | CM/  MW |  | July 2020 |
| **Prior to the start of term**, ensure all staff:   * have a copy of the Government guidance referred to in the document * have a copy of this risk assessment and the opportunity to comment on it and contribute to the actions * have signed to say they have received, read and understood the RA * have read the guidance regarding the use of PPE |  |  |  |  |
|  | Parents have been informed of the new arrangements by Classdojo / letter. |  |  | Updated communication to parents and staff in August 2020 | July 2020 |
| Arrangements made for safety of children and staff do not meet safety requirements | **September 2020**  The timetable will focus on keeping children in separate ‘phase’ bubbles: EYFS; KS1; LKS2; UKS2. Children in these bubbles will be able to eat together, play together and be taught together, including groups that contain children from more than one class.  As far as possible, children from different bubbles will not be allowed to mix during the school day.  Where practical, adults assigned to each bubble will work within that bubble throughout the day; it will be necessary from some staff to move between bubbles in the course of a week.  There will be a staggered entry in the mornings, to allow fewer children and families to come into school at the same time. Home-time will also be staggered.  Due to changes in the way children come in and out of school, **all staff must be particularly vigilant if children are in the playground when the gates are open to parents.** |  | CM  TEACHERS | Staggered times to be reviewed before the October half-term holiday  See separate plan for detailed arrangements  KS1 children will still be in the lower playground when the gates are opened for the afternoon session. Extra staff will be deployed in the Upper playground to ensure children do not go near the gate.  At lunchtime,the area outside 3P and 4BI is the dividing area between the LKS2 and UKS2 bubbles' play area and will have barriers put out to show this. | Sept 2020 |
|  | Children should wear normal school uniform or PE uniform when in school. We will continue to recommend that they change their clothes when they get home and wear a clean set of clothes each day. |  | CM |  | Sept 2020 |
|  | Children will be asked to bring their own, named, water bottles to school each day and take them home to be washed each night. Paper cups will be made available for children without water bottles, particularly in warm weather. |  | TEACHERS |  | Sept 2020 |
|  | If a child brings sweets as a celebration treat, these must be wrapped sweets. Children must wash their hands before selecting a sweet from the box. The usual restrictions on sweets (nuts, gelatine etc) still apply. |  |  |  |  |
|  | Parents of children in KS1 and KS2 have been told that their children may wear face coverings if they so wish. Children with face coverings must also bring a small, named bag to store it when they are not wearing it e.g. while eating lunch. Staff will not be expected to enforce the child wearing a mask or to handle the mask at all. If a child is unable to use the face covering safely, parents will be asked not to have them wearing one in school.  Children in Foundation Stage must not wear face coverings as it is unlikely that very young children can do so safely. |  |  |  |  |
|  | Teachers will be asked to consider safety factors when planning lessons; singing and activities involving physical contact between children should be avoided.  A full, broad and balance curriculum should be planned - see the Curriculum Guidance in <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>  Children will need their own pencil and pen, to be kept on their desks; other resources, such as books, can be shared.  The ICT suite will not be used in the first instance. If iPads are used, teachers are responsible for cleaning them before they are used by a new group, and at the end of the day. |  | CM  TEACHERS | ICT provision will be reviewed by the end of September. |  |
|  | Teachers should choose a selection of books from the library to keep in the classroom. Children may borrow books from this selection, in addition to their reading books.  When books are returned (both reading books and library books) they must be kept in a separate box or area for 72 hours before being borrowed by another child. |  | TEACHERS |  |  |
|  | In the first two weeks of term, homework should be limited to reading. As we are more able to ascertain children’s situations regarding remote learning, homework will be extended with a focus on the majority of it being done by digital means. |  | TEACHERS |  |  |
|  | Collective Worship will be class based in the first instance |  | TEACHERS | Collective Worship provision will be reviewed by the end of September. | Sept 2020 |
|  | PE activities must be carefully planned to avoid contact between children. Children must wash their hands before and after P.E. lessons. Shared resources, such as balls, may be used but not racquets or or other equipment that involves prolonged contact. Mats must not be used.  The Hall will be timetabled for one lesson per class each week. A timetabled second P.E. lesson should be taught outside where the weather and the age of the children permits.  The Hall will be left empty for at least 10 minutes between P.E. lessons and one hour where there is a change of ‘bubble’ using the Hall.  It is unlikely that swimming lessons will take place. |  | TEACHERS |  | Sept 2020 |

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| **Wider opening – managing the school** |

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| **Risk** | **Actions to manage risk** | **RAG** | **Lead Person** | **Notes, Comments, Amendments** | **Date** |
| Clinically ‘extremely vulnerable’ and vulnerable staff are at risk of contracting Covid 19 | **Current government advice on clinically extremely vulnerable staff and pupils is:**  *From 1 August advice for* ***clinically*** *extremely vulnerable people will move in line with advice to those who are clinically vulnerable. In practice, this means staying at home as much as possible, and if people do go out, taking particular care to minimise contact with others outside their household (unless you are in a support bubble) and robustly practising good, frequent hand washing.*  *The relaxation of the shielding guidance will mean people who are clinically extremely vulnerable will be advised they can go to work or to the shops, as long as they are able to maintain social distancing as much as possible and their workplace is COVID-19 Secure.*  *Unless a pupil is unable to attend because they are complying with clinical and/or public health advice, they must attend school. Where a child is unable to attend as outlined above, school must offer them immediate access to remote education* |  | **CM**  **SB** | The school will adhere to government and PACT HR advice regarding staff attendance and work practices at all times | Sept 2020 onwards |
| Staff or children could be infected by a person with Covid-19 symptoms coming in to school | Staff, parents and pupils have been made aware that they should not come into school if they have any symptoms of Covid-19 or if any member of their household has symptoms of Covid-19 and should be tested and self-isolate as outlined in the “Response to any Infection” guidance on Page 1 of this document.  Signs and information screens will also indicate this to parents, pupils, staff and potential visitors to the school.  Face visors have been provided to all staff so they can use them if they feel they need to (e.g. when meeting with parents). SEE NOTE >>  Staff are responsible for sanitising their own visor.  Appropriate PPE will be provided to staff who offer intimate care to children or First Aid (details below) |  | CM  all staff | If staff need to speak with parents, they should telephone or arrange a video call. If this is not possible, they must ensure adequate social distancing and the use of a visor, while maintaining privacy. Parents are not permitted to enter the classrooms, except parents making visits with children starting at the school.  Staff should record the PPE used in the Hygiene Room log and dispose of it in a knotted yellow bag after use. | Sept 2020 |
| Staff or children could be infected by a person developing Covid-19 symptoms while on the school site | If a person develops Covid-19 symptoms, however mild, while on the premises, a contactless temperature check will be made and recorded, along with a record of symptoms and details of any close face-to-face or physical contact in school with a person outside their ‘bubble (e.g. a first aider or a member of admin staff). The person will be sent home as soon as possible and should then follow government guidelines on “Test and Trace” and self-isolation, forwarding the results of their test to the school as soon as possible so appropriate further action can be taken.  <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/>  Whilst awaiting pick up, the person with symptoms will be isolated in a designated room if they are unable to go home independently.  Children will be supervised while waiting to go home. If the supervising adult cannot maintain a distance of 2m, a face mask should be worn. If contact with the child or young person is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn.  Where the child or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.  Where the child or staff member tests positive, the rest of their  ‘bubble’, and any other identified contacts including family  members in school, will be sent home and advised to self – isolate for 14 days. Members of their household do not need to self-isolate unless the child or staff member develops symptoms of the illness. Amended – see note opposite   * Areas the member of staff or pupil has been in will be cleaned with standard cleaners / disinfectants. * The disabled toilet in the corridor will be made available for individuals who display symptoms. This will be cleaned and disinfected using standard cleaning products before being used by anyone else, as will any other areas they have been using. * *As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England’s local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a large number of other children, young people may be asked to self-isolate at home as a precautionary measure*   *Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.*  *If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves or the pupil or staff member subsequently tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.*  extract from <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection> |  | All staff | * Where a child or staff member tests positive, their **close contacts** (as defined by NHS Test and Trace) will be advised to self – isolate for 14 days. Other members of the **close contact**'s household do not need to self-isolate unless the **close contact**   develops symptoms of the illness. If the**close contact** develops symptoms and tests **positive**the members of their household should self isolate for 14 days from the onset of symptoms. If the close contact tests **negative**, the members of their household do not need to self-isolate any longer unless they themselves develop symptoms. | Sept 2020 |
|  | If it is necessary to evacuate the school e.g. in case of fire, the priority must be a speedy and safe evacuation. However, consideration must be given to maintaining ‘bubbles’ as far as possible. The 20/21 Fire Plan gives full details of evacuation procedures, including the order in which classes should line up following an evacuation |  | CM  GP  PT  TEACHERS | **Facing Cemetery Road, left to right:**  **Lower Playground 1F 1G 1M 2HA 2HU 2M**  **Astro-turf 3BD 3C 3P 4BA 4BI 4P**  **Upper Playground 5GA 5M 5N 6A 6B 6L**  **RM RR RW , Big Bears**  **Little Bears will continue to muster outside the Main Office** |  |

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| **Wider opening – daily routines (hygiene)** |

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| **Risk** | **Actions to manage risk** | **RAG** | **Lead Person** | **Notes, Comments, Amendments** | **Date** |
| Full details of daily routines will be available in a separate document “Full Opening plans” | | | | | |
| Social distancing not observed | Entry and exit times will be staggered for children to minimise people being in close proximity.  Playtimes and lunchtimes will be staggered to keep bubbles separate. Each bubble will have a designated play area.  Children will play outside during break times unless the weather is very wet. If children have to stay indoors, they will have to stay in their classrooms.  Reception children will use the Studio for lunch. Other lunch arrangements are outlined in the “Full Opening Plans”  Some areas of the playground will be marked off and parents made aware that they may not go into those areas.  If a teacher wishes to take their group outside at any point, they need to check with other staff to ensure there are no groups from other bubbles outside and let site staff know that extra cleaning may be required e.g. door handles.  Children will be encouraged to use the toilets before playtime and lunchtime, supervised by the staff, to ensure bubble distancing and encourage thorough handwashing. Clear signs will indicate which toilets are to be used by which bubble.  Staff should use the classroom phones to communicate with other staff during teaching time. During outdoor playtimes, staff should take out walkie-talkies to communicate with other staff.  If a member of staff needs to go to a classroom, they should stay at the door if at all possible (A First Aid emergency may require the first aider to go into the classroom) |  | CM  TEACHERS | Staff, including senior leaders, are outside at entry and exit times to remind people about social distancing  Parents have been asked to wear face coverings when dropping off and collecting their children; they are being reminded about this by the staff who are outdoors. | Sept 2020 |
| Too many surfaces may be touched with hands that are not clean | Staff will be asked to sign in on Inventory as usual, then sanitise their hands before they proceed in to school.  Door handles will still be cleaned at regular intervals  Windows must be opened where possible to aid good ventilation in the room, particularly in the Hall for P.E.  Children will wash their hands on arrival at school, after using the toilet, before eating, after playtime, before and after PE lessons or lessons in the ICT suite, and before going home.  Children will use the outdoor area in their individual bubbles. |  | CM  ALL STAFF | Staff to use anti -viral wipes to clean screen after each use.  Staff have been advised to wear appropriate clothing so that windows can be opened. | Sept 2020 onwards |

**Wider opening – daily routines (cleaning)**

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| Risk | Actions to manage risk | **RAG** | Lead Person | Notes, Comments, Amendments | **Date** |
| Touch points may be contaminated by the Covid 19 virus | Each classroom will have a box of basic hygiene / cleaning materials containing hand sanitisers, anti – viral wipes / sprays, paper towels, soap, tissues in a container so it is easy to pick up and move around the space as required.  Children will use tissues from the class box which should be kept centrally but “Catch it, Bin it, Kill it” principles still apply. |  | GP  SO |  | Sept 2020 |
|  | Areas used by staff will also have a box of basic hygiene / cleaning materials containing hand sanitisers, anti – viral wipes / sprays, paper towels, soap, tissues in a container so it is easy to pick up and move around the space as required.  Staff should follow a principle of ‘if you use it, wipe it’ for shared touch surface – door and drawer handles, kettles, photocopier etc |  | GP  SO |  | Sept 2020 |
|  | Cleaning will continue to be prioritised to cover regularly touched  surfaces e.g. door handles, tables, chairs, toilets, wash basins etc. and should be done with hot soapy water and disinfectant. |  | GP  SO |  | Sept 2020 |
|  | Surfaces that children are touching, such as desks, chairs, doors, sinks, toilets, light switches, bannisters, will be continue to be cleaned at intervals throughout the day |  | GP  SO |  | Sept 2020 |
|  | Staff undertaking wider cleaning must wear disposable gloves and aprons and change these after cleaning each separate area |  | GP  SO |  | Sept 2020 |
|  | Rooms used by a person being isolated after showing symptoms will be deep cleaned after use. |  | GP  SO |  | Sept 2020 |
|  | The hygiene room must be cleaned after each use. Staff must inform the office if the hygiene room is used. |  | GP  SO |  | Sept 2020 |

**Wider opening – well-being**

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| **Risk** | **Actions to manage risk** | **RAG** | **Lead Person** | **Notes, Comments, Amendments** | **Date** |
| Staff well-being is compromised by anxieties about returning to work at this time. | Throughout the partial closure of school, the Mental Health Champion (Afshan Hassan) has supported staff well-being through check-in emails and supportive messages and links to support websites and agencies. This support will continue through full opening, with added opportunities for staff to speak to the HR manager, SLT and their colleagues about any concerns, worries or circumstances affecting their well-being. |  | AH,SLT |  | Sept 2020 |
|  | The HR manager has details of resources and support available to help staff manage their anxieties and stress levels.  <https://www.mentalhealth.org.uk/campaigns/mental-health-awareness-week>  <https://www.healthyminds.services/service-detail/ggk6jbdvzhoblbqphmea>  <https://www.healthyminds.services/service-detail/knxvn6v2n3cy4vjwpzs6>  **Shout** can help in a mental health crisis - text 85258.  **HOPELINEUK** can help under 35s feeling suicidal - call 0800 068 4141 or text 07860 039 967.  If you’re struggling to cope, call **Samaritans** on 116 123, **CALM** on 0800 585 858 or use webchat.  **Childline** is there for children - call 0800 1111.  **The National Domestic Abuse Helpline** –  call 0808 2000 247 |  | SB,SLT |  | Sept 2020 |

What to do if you have a case of COVID-19 in your school

Other important control measures to reduce risk to other children and staff include: minimising contact with those who are unwell, handwashing, respiratory hygiene, cleaning, minimising mixing and contact by altering the environment and daily schedules.

If you have symptoms and start isolating but then have a negative test result, you can end isolation and return to school if well.

However, if you are isolating because you live with someone who has symptoms, you must continue to isolate even with a negative test result. You may end isolation early if the person with symptoms in your household receives a negative test

**Appendix 1: Information sent to parents:**

**Reopening in September**

You may have some questions regarding your child/ren coming back to school in September. We hope to reassure you with the procedures we have put in place to keep everyone as safe as possible.

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| **Frequently Asked Questions** | **Answers** | | |
| **When will school open?** | **School opens on Monday 7th September** | | |
| **What time does school open and close?** | If you have more than one child, please use the drop off time given for your youngest child: | | |
|  | **Drop off** | **Pick up** |
| Little Bears | 8.30am | 2.50pm |
| Nursery & Reception | 8.30am | 2.50pm |
| Key Stage 1 | 8.40am | 3.00pm |
| Key Stage 2 | 8.50 am | 3.00pm |
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| **How do I drop my child off?** | One parent only to bring child/ren to school. Please drop off children at the year group entrances accessed through the main playground. Pick up and drop off for Little Bears will be via the blue gates next to the main school office. Staff will be outside to help direct you. | | |
| **What happens at home time?** | Please collect children from the classroom exit doors as usual. We ask parents not to gather in groups in the playground and please ensure you observe social distancing with other families. | | |
| **How should we travel to school?** | We encourage all parents to walk to school where possible, to help the local environment and improve the children’s fitness. If you use public transport to travel to and from school, all adults and children over the age of 11 must wear a face mask. | | |
| **Will my child wear uniform?** | We expect all children to wear full uniform.  All items MUST have your child’s name clearly marked on them. | | |
| **What will my child bring to school?** | Book bag , lunch in a paper bag or a lunchbox (if your child brings a packed lunch), water bottle, coat.  Again, all items MUST be named | | |
| **How are children socially distancing?** | Children have been organised into Key Stage groups or ‘bubbles’. They will stay in their own classrooms for most of their time in school. Classes within a Key Stage ‘bubble’ will mix for short periods of time e.g. during entry and exit times, playtime and lunchtime. We will try very hard to make sure children in different Key Stage bubbles do not mix once the school days starts.  Playtimes will be staggered so that fewer children are outside . Children will not move around the school as much as they used to, staff will remind the children to social distance.  The current government guidance does not recommend that primary school children wear face masks in school, however if you decide that you want your child to wear a face covering in school please ensure it is clearly named and provide a small named bag for your child to put their mask in if they take it off. School cannot enforce children wearing masks. Children in Reception, Nursery and Little Bears must not wear face masks in school due to the risk of entrapment. | | |
| **How are staff socially distancing?** | Staff will continue to maintain 1m+ social distancing wherever possible. Staff will wear face coverings in communal areas and corridors, subject to medical exemptions.  Our staff room facilities have been extended and our school office is limited to all but a few members of our team.  We will not allow parents into classrooms, however we are still available to talk to parents either over the phone, email or online meetings on Google Meet or Zoom. Please contact the school office if you would like to arrange a meeting. | | |
| **How are we keeping school clean?** | We have hygiene kits in each classroom, including cleaning products and equipment.  Surfaces are cleaned regularly and all equipment is cleaned in between use.  Our caretakers will clean doors, bannisters and toilets regularly throughout the day.  We have removed some of the equipment and items from the rooms to ensure surfaces are easily cleaned.  Children and staff are expected to wash their hands multiple times throughout the day  We have hand washing facilities in all areas of school.  We have plenty of tissues and will remind children about good hygiene: “Catch it, bin it, kill it” | | |
| **Does my child have to come to school?** | The Government has made attendance for all pupils compulsory from the start of the Autumn Term.  We understand that some parents may still feel anxious about their children returning to school. We hope that the measures we have shared will reassure parents. | | |
| **Do normal expectations still apply?** | We have extremely high expectations for behaviour and attitude at Lidget Green Primary and we expect all children to meet our expectations.  It would be very useful for parents to begin to talk to their child about the school expectations and routines before the start of the Autumn Term particularly if the routine at home has not been maintained during the recent closure.  If the bedtime routine has not been maintained, we strongly recommend parents begin to re-establish this important routine as soon as possible. | | |
| **How will we support your child’s wellbeing?** | We understand lots of our children will not have been in school for over five months, so the teachers are planning their lessons and activities to make sure the children can settle in. Members of our Inclusion Team will support children who find the return to school difficult. | | |
| **What will happen at lunchtime?** | Children will eat their lunch with other children in their Key Stage ‘bubble’. Lunchtimes will be staggered so that bubbles do not interact.  As usual, children can have a school lunch, paid for on Parentpay. Children in Reception, Year 1 and Year 2 are entitled to Universal free school meals. Children in other year groups will only get free school meals if their parents have successfully applied for them. If you prefer, you can send your child to school with a packed lunch from home.  To make sure children stay in their Key Stage bubbles, we have made some changes to lunchtime. Lunchtime for Reception and Year 1 and 2 children will be from 11.45 – 12.30. The children will have a hot meal in the dining areas each day.  Children in years 3,4,5 and 6 will have hot meals in the dining areas one week and packed lunches in their classrooms the next week. The packed lunch option will include sandwiches, hot paninis and pizza (on Thursday). | | |
| **Week beginning** | **Hot meal in dining areas** | **Packed lunch in classroom** |
| 7th September | Years 5 and 6 | Years 3 and 4 |
| 14th September | Years 3 and 4 | Years 5 and 6 |
| 21st September | Years 5 and 6 | Years 3 and 4 |
| 28th September | Years 3 and 4 | Years 5 and 6 |
| **This will pattern will continue as long as restrictions are in place.** | | |
| **Will there be Breakfast Club and Kidzone?** | We will be opening our Breakfast Club and After School Club (Kidzone) from the beginning of term as usual. The children will play in their Key Stage ‘bubbles’. | | |
| **Will there be after school clubs?** | All after school clubs have been cancelled until further notice.  We will inform you when we begin to re-introduce our clubs. | | |
| **Will there be assemblies?** | All assemblies will take place in the classroom until further notice | | |
| **What if my child or a family member gets ill?** | If any child in school tests positive for Covid, every child and member of staff in their group will be required to self-isolate for 14 days.  If a member of a child’s household tests positive for Covid, the child and the household members must self- isolate for 14 days. The other children and staff in the child’s group do not have to self-isolate. | | |
| **What if a child or member of staff in my child’s bubble gets ill?** | No child or adult showing signs of infection are allowed on the premises.  Staff and pupils are required to have immediate tests if they show symptoms. We expect parents arrange a test for the child. We will request evidence of a negative test result (i.e. the text message from the NHS) before the child is allowed back to school.  If any child or adult displays symptoms their temperature will be taken and recorded by our admin team.  Any child who displays any symptoms of Covid must be collected immediately by a parent.  **Please ensure we have your updated contact details (at least two numbers if possible) and medical information in school.**  While a child is awaiting collection, they will be moved to a room in school where they can be isolated.  The adult supervising the child will wear full PPE clothing when dealing with a suspected case; this includes a face mask, face shield/ visor, apron and gloves  The other children from that class will move to another room so that their classroom can be deep cleaned. | | |
| Detailed Government guidance is available on:  <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools> | | | |